

**Wisconsin Lions Camp**  
**A Project of the Wisconsin Lions Foundation, Inc.**

*Job Title*

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Health Care Staff – RN, LPN, NP, PA, MD

*Responsible To*

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Healthcare Supervisor, Camp Director

*Summary*

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The primary purpose of the Health Care Staff is to dispense medications, assess camper and staff illnesses & injuries and contribute to a safe and healthy camp environment.

*Required Qualifications*

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1. Current license to practice in Wisconsin as a Registered Nurse, Licensed Practical Nurse, other medical license or reciprocal license.
2. Ability to work independently using standing orders and policies and procedures manual.

*Preferred Qualifications*

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1. Experience in working with children and adults with disabilities.
2. CPR, AED and First Aid certification or equivalent.

*Essential Functions*

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1. Ability to read and write to originate, update and monitor health care records and to implement the standing orders and protocols.
2. Ability to communicate effectively with campers, staff, guardians and parents.
3. Physical ability to stand for periods of time, lift up to 35 pounds, hear and see to assess and care for campers and staff, and to be active in a camp environment.
4. Ability to receive and follow general instructions, as well as respond to emergency situations
5. Flexibility to deal with multiple patients and needs throughout the day.
6. Cognitive skill and ability to effectively care for and triage camper and staff illness and injury without an on-site physician.
7. Represent the Wisconsin Lions Camp professionally at all times.
8. Contribute to a positive camp atmosphere by being respectful to others, the Camp and yourself.

*Specific Responsibilities*

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1. Be dressed professionally and ready to greet parents, guardians and campers on arrival and departure day.
  2. Maintain the confidentiality of campers and staff relating to issues such as health, behaviors, and other situations that may arise.
  3. Direct, supervise and work with the nursing assistants and report any issues or concerns to the Healthcare Supervisor.
  4. Work with fellow nursing professionals and the Healthcare Supervisor to provide quality health care.
  5. Perform professional nursing care skills consistent with written procedures and protocols as directed in the health care manual and standing orders.
  6. Administer medications and treatments as prescribed by the physician.
  7. Provide general health care and first aid treatment for injuries and illnesses.
  8. Perform physical assessment of campers in health screening process.
  9. Maintain accurate and professional medical records of all health care provided to campers and staff on paper as well as on the computer system.
  10. Maintain health center facilities in a clean and sanitary condition through proper cleaning and appropriate disease control measures.
  11. Ability to supervise and work with other health care staff including nursing assistants and perform nursing assistant duties as needed.
  12. Report any medication errors, accidents or incidents to the Healthcare Supervisor immediately.
  13. Assist in camp emergencies or other situations as directed by administrative staff.
  14. Review camper medical records as part of the pre-screening process.
  15. Other duties as assigned.
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*Revised 11/16*