

Wisconsin Lions Camp
A Project of the Wisconsin Lions Foundation, Inc.

Job Title

Dietary Staff (Diabetes weeks)

Responsible To

Camp Director

Supervises

Campers

Summary

The purpose of the Diabetes Dietary Staff is to ensure all meals and snacks adequately meet all nutritional needs of campers and staff while at Camp.

Required Qualifications

1. 18 years of age or older.
2. Ability to live on-site during the Camp Session
3. Sufficient visual, auditory, communicative and cognitive abilities to perform the essential functions of the position.
4. Working knowledge of diabetes
5. Working knowledge of dietary care, including a variety of special diets.
6. Licensed Healthcare Professional – RD (lead dietitian), or DTR and/or dietetic student (for position of dietary aide only)

Preferred Qualifications

1. Experience in working with children and adults
2. CPR, AED, and First Aid certification or equivalent.
3. Valid Driver's License.

Essential Functions

1. Ability to read and write to create, update and monitor dietary health records and to implement the special diets/needs specified for campers and staff.
2. Ability to communicate effectively with campers, staff, guardians and parents.
3. Physical ability to stand for periods of time, lift up to 35 pounds, hear and see to assess and care for campers and staff and to be active in a camp environment.
4. Ability to receive and follow general instructions as well as respond to emergency situations.
5. Flexibility to deal with multiple camper needs throughout the day.
6. Cognitive skill and ability to effectively care for, respond and adjust camper dietary care based on information given by campers and other staff.
7. Represent the Wisconsin Lions Camp professionally at all times.
8. Contribute to a positive camp atmosphere by being respectful to others, the

Camp and yourself.

Specific Responsibilities

1. Review all food labels and create carbohydrate counting sheets for campers
 2. Print, sort, and prepare each days menus for use by campers and staff.
 3. Make special diets food as needed for meal times and snack times; and assist kitchen staff with needs during meal times while following all food safety and sanitation protocols.
 4. During meals and snacks, monitor the special diet food items, monitor and share changes as needed and assist with carbohydrate counting.
 5. Provide camper nutrition education at meals and as assigned.
 6. Assist in refilling coolers and cabin treatment boxes as needed.
 7. Lead nutrition based orientation for staff and direction and guidance to all staff related to the care of camper nutritional needs and any special diet information.
 8. Prior to camp review and verify all camper and staff special dietary needs.
 9. Consult with Camp Director as needed for nutrition needs and concerns
 10. Participate in camper activities, as able
 11. Attend and contribute at all staff meetings and events.
 12. Be dressed professionally and ready to greet parents, guardians and campers on arrival and departure day.
 13. Make certain that campers, guardians and parents are comfortable and have all questions answered.
 14. Help each camper grow and adjust to other campers and to Camp life.
 15. Work with administrative staff to manage camper behaviors, use effective discipline techniques and ask for further assistance as needed.
 16. Maintain the confidentiality of campers and staff relating to issues such as health, behaviors, and other situations that may arise.
 17. Encourage the individual camper to participate in all camp activities.
 18. Assist with all camp activities, working closely with administrative staff as needed.
 19. Know when to ask for assistance and support fellow staff.
 20. Assist with camp clean-up after each group departs.
 21. Other duties as assigned.
-

Revised 11/22