

2023 Pricing Guide



3834 County Road A Rosholt, Wisconsin 54473 715-677-4969 www.wisconsinlionscamp.com



Welcome!

The Wisconsin Lions Camp is owned and operated by the Wisconsin Lions Foundation, Inc. (WLF), a non-profit organization that administers five state wide projects primarily supported by the Lions Clubs of Wisconsin and other donors. Those projects include the Wisconsin Lions Camp, which provides children and adults with disabilities a free one week camping experience, Eyeglass Recycling, Diabetes Awareness, the Hearing Project, and Vision Screening.

We look forward to working with you to host your event. We are a beautiful 440 acre facility featuring a private 45-acre lake, comfortable housing, diverse meeting spaces, food service, and a variety of programming and activity options. Our friendly staff will assist you in every step of your time with us.

Before you begin please review our Rentals Information and FAQs:

Rentals Information:

- Our main Rentals season runs from mid-August through May each year.
- We are unable to provide overnight rentals from the beginning of June to the middle of August.
- Day programs for meetings or activities may be available during the summer months; please contact us for availability.
- Reservations may be made up to one year in advance.
- Due to the extraordinary effort required, we are not available for wedding ceremonies or receptions.
- The fees we generate from our Rentals program offset the costs of our Summer Camp project.
- All rates, including deposits, are subject to change without notice.

Frequently Asked Questions:

Who should we contact about Wisconsin Lions Camp Rentals?

Phillip Potter, our Hospitality Director, is available at 715-677-4969 ext. 316 or phillip.potter@wisconsinlionscamp.com. Once your event is booked, one of our dedicated staff will be assigned to work with you to make your event successful.

When do I need to send in final numbers?

We need final numbers at least two weeks before your rental starts. This is because we need to order your food and verify lodging and meeting space availability. This number also serves as your billing number. If you do not update this number, we will use the original one on the agreement.

We'd like to choose our menu – can we?

Exclusive use groups can choose a menu off of our menu list or work with our Food Service Supervisor to create a custom menu and pricing. If there is another group at Camp, our Food Service Supervisor will create a menu to best accommodate all of the groups' tastes. Snacks and other options are available and we do our best to accommodate special diets.

We would like to cook our own meals - can we?

There are two kitchens available for rent at Camp: the Board Room kitchen or the Pinewood kitchen. The rental rate for one kitchen is \$150.00 per 24 hours and includes the kitchen space, appliances, cooking tools, and tableware. Please contact us for a complete list of supplies that are available in our kitchens. Our main kitchen in the Dining Hall is not available for rent.

How is the final invoice determined?

Rental groups will be invoiced for actual attendance unless the attendance is less than 90% of the reserved number, in which case the reserved number less 10% will be invoiced.

For example, a group reserves Camp for 100 people but only 82 people attend.
We will charge for 100 less 10% which would be 90 people. Even though a group
had only 82 attendees, we incurred costs preparing for 100 people and need to
cover that cost.

When will the invoice be sent?

Invoices will be given to the contact person before departure whenever possible. We prefer to review the invoice in person to ensure it is accurate. If an invoice cannot be given to the contact person at the time of departure it will be emailed as soon as possible.

When is payment due?

Payment is due on the payment due date listed on the invoice, typically 30 days after the invoice date. All invoices that are outstanding after the payment due date will be charged a 1.5% late fee which will continue to be charged for every additional 30 days the payment is outstanding. Please contact us if your organization has accounting procedures that take additional time and could delay payment. Rental groups with outstanding invoices will not be allowed to reserve a future event until they are paid in full.

How can we cancel our event?

- If a rental group wishes to cancel its reservation and notifies the Hospitality Director or your Rentals Host in writing at least 30 days prior to the reservation, the deposit may be transferred to another date within the next 12 calendar months (if scheduling allows) or refunded.
- Between 14 days and 30 days before the event, the deposit will be forfeited.
- If the reservation is cancelled 14 days or less before the event, rental groups will be billed for 50% of the fees based on the reserved number.
- Groups requiring snow or other special considerations to run their programs may
 be rescheduled up to the actual event date without penalty. These groups will have
 tentative make up dates made available to them at the discretion of the Hospitality
 Director. The deposits will be carried over to the next reservation or refunded.

What are the deposit requirements?

We require a deposit with the agreement to hold your reservation. The chart below shows the typical deposit amounts.

Less than 50 people	\$100.00	151 – 179 people	\$400.00
50 – 100 people	\$200.00	180 or more	\$500.00
101 – 150 people	\$300.00		

The deposit will be deducted from the final invoice unless damages to the facility are incurred or the rental group chooses to hold the deposit for their next event. Please contact us if you are not able to provide a deposit.

How can we have exclusive use of Camp?

With 440 acres there is plenty of room to spread out. It is common for multiple groups to rent space at Camp at the same time. However, if your group would like to ensure that you are the only rental group at Camp throughout your stay you can request exclusive use of Camp, if available, for an additional \$500 per day. All exclusive use group requests are subject to approval by the Hospitality Director. Groups of 180 people or more are automatically considered to have exclusive use without any additional charge.

What are the insurance and hold harmless requirements?

WLF does not provide any insurance coverage for rental groups. Groups must choose the insurance and hold harmless option(s) that work for them:

- Organizational requires a copy of the organization's insurance policy with the Wisconsin Lions Foundation, Inc. named as additionally insured.
- Family for groups not completing an organizational form, that serve families allowing one adult from each family to sign a waiver for all household members of the family.
- Individual for groups not completing an organizational form, that serve individuals over 18.
- Youth for groups not completing an organizational form, serving youth under 18 without parent/guardian supervision.
- Day Use Meeting for meeting leaders to sign on behalf of the attendees of the meeting they are hosting.

How do I make a rental request?

Reservations may be requested on our website (www.wisconsinlionscamp.com) by going to the Rentals section and completing the rental request form. A paper copy of the rental request form is included at the end of this guide and may be filled out and sent in to us. You can also contact the Hospitality Director by email or phone. The Hospitality Director will review all requests and send rental agreements by e-mail for e-signature. All reservations are tentative and may be changed until a signed agreement and deposit are received in our office. Upon receipt of your deposit and signed agreement, your dates and minimum commitment will be confirmed, along with meals, programming requests, meeting space, and lodging arrangements. We reserve the right to change lodging arrangements and meeting spaces as needed and will notify groups of these changes.

How can we reserve this date again next year?

Rental groups will have the opportunity to reserve their dates for the same time in the next calendar year. The deposit from this year's rental may be held to reserve your dates for the following year. This reservation request should be made with your Rentals Host before departing. If it is not, the date is considered open for rental and may be rented to another group who may be interested. An agreement will be sent after the requested dates are confirmed by the Hospitality Director.

Lodging

- The rates below are quoted without bedding, pillows, or towels. Beds are twin size.
- Please note the minimum numbers for the buildings. If you cannot meet the minimum, you must pay for the minimum number in order to use that building.
- Groups of 180 or larger will automatically be considered to have exclusive use of the Camp, including all lodging facilities at our base rate of \$22.00 per person per night and all meeting spaces with no additional charge.
- Children three years old and under will receive their lodging for free when accompanied by a parent or guardian.
- We reserve the right to change building assignments.

Duplex Buildings 1-6: \$22.00 per person per night Minimum Number: 12 Each duplex has two cabins with ten beds each, complete with personal wardrobes for clothing storage. Between the cabin sleeping areas is a comfortable lounge, complete with a microwave and mini-refrigerator, as well as accessible bathrooms. All duplexes are winterized and offer air conditioning for the warm months.

- Duplex 1 Hemlocks/Foresters
- Duplex 2 Oakes/Pines
- Duplex 3 Maples/Birches
- Duplex 4 Tamaracks/Elms
- Duplex 5 Aspens/Willows
- Duplex 6 Trailblazers/Pioneers

Duplex Buildings 7-8: \$22.00 per person per night Minimum Number: 12 Duplexes 7 & 8 offer flexibility for our guests. Each duplex has four rooms with five beds each, complete with personal wardrobes for clothing storage. On one end of each duplex is a comfortable lounge area, complete with a microwave and mini-refrigerator, as well as accessible bathrooms. All duplexes are winterized and offer air conditioning for the warm months.

- Duplex 7 Lakewoods/Hodags
- Duplex 8 Pathfinders/Traders

Duplex Building 9: \$24.00 per person per night Minimum Number: 12 Duplex 9 has the same design as duplexes 1-6; however, it includes an additional meeting space/recreational area in the lower level. If the group does not use the lower level, the rate is \$22.00 per person per night.

• Duplex 9 – Lumberjacks/Frontiers

Crafts Building: \$22.00 per person per night Minimum Number: 2 The Crafts Building offers private and semi-private accommodations for group leaders who need to have a space to work in or simply as overflow housing for an event. The building contains two bathrooms, a central lounge area, two private rooms, and three semi-private rooms.

Health Lodge: \$30.00 per person per night Minimum Number: 5
With ten private rooms and three bathrooms, the Health Lodge offers the most private lodging at Camp. This space is for groups with guests who may need extra privacy or accommodations. The basement may be used for meeting spaces without disturbing those that are living in the building.

Pinewood Lodge: \$26.00 per person per night Minimum Number: 32 For larger groups looking to stay close together, consider Pinewood Lodge. The Lodge has six cabins with eight beds each for a total sleeping capacity of forty-eight, four bathroom facilities with showers, an upstairs lounge with fireplace, a downstairs meeting room capable of seating fifty people and a smaller breakout room. A kitchen facility is also available inside the building for an additional fee. Priority will be given to groups who wish to use both Pinewood and the kitchen.

- Upper Pinewood Cabins Ravens, Explorers, Trappers, Voyagers
- Lower Pinewood Cabins Spruces, Cedars

RV Sites and other Camping

These sites are not available on an individual basis; guests must be part of a larger group using some of the other Rentals facilities.

- Our RV sites rent for \$15.00 per RV for the first night without electricity and \$25.00 per RV for the first night with electricity. Any additional nights are \$10.00 per RV.
 No water or septic hookups are available. The electrical hookup is 30 amp.
- For larger groups needing overflow, tent camping areas are available for \$5.00 per person or \$15.00 per family per night.

Meeting Spaces

- All groups renting overnight lodging from us will automatically be provided one
 meeting space for their event. The meeting space will be determined by the
 Hospitality Director based on availability and the size of your group.
- Additional meeting spaces may be rented based on availability.
- Groups who have paid for exclusive use will have access to all meeting spaces at no additional charge.
- Meeting spaces are rented on a half-day (6 hours or less) or full day (over 6 hours) basis.
- Meeting space rates include table and chair set-up service.

Meeting Capacity of 20 or less
All Duplex Lounges (12)
Crafts (15)
\$40.00 half-day / \$70.00 full day
Sun Room (8)
Health Lodge Upstairs (10)

Meeting Capacity of 21-99\$75.00 half-day / \$150.00 full dayDuplex #9 Basement (30)WLF Board Room (60)Dining Hall Meeting Room (50)Health Lodge Basement (30)

Meeting Capacity of 100-199 \$125.00 half-day / \$225 full day
Rec Shelter (150) *seasonal use Memorial Building (150)

Pinewood Lodge

\$150.00 half-day / \$300 full day

When renting Pinewood Lodge both the upper and lower spaces will be made available to your group. The upstairs lounge features a fireplace and space for around 30 people. Downstairs features a meeting room capable of seating 50 people and a smaller breakout room.

Dining Hall (300)

\$250.00 half-day / \$425.00 full day

The Dining Hall may only be utilized as a meeting space by exclusive use groups or at times when food service is not being provided.

Additional Amenities Available	Rental Rates
Bedding Set (1 Pillow, 1 Pillowcase, 2	\$5.00 / set
Sheets, and 1 Blanket)	
Board Room or Pinewood Kitchen	\$150.00 / 24 hours
Charcoal	\$15.00 / bag
Day Use Fee*	\$8.00 / person per day
Flip Chart Paper	\$15.00 / pad
LCD Projector	\$20.00 / projector for length of event
Moving Items to/from Camp Storage	\$150.00 / event
Photocopies	\$0.10 / one sided copy
Portable Sound System	\$20.00 / system for length of event
Storage Space at Camp	\$300.00 / year
Towel Set (1 towel and 1 washcloth)	\$2.00 / set

^{*}Day Use Fee applies to guests of groups who are not staying overnight at Camp, participating in facilitated programming, or renting meeting spaces at Camp.

Food Service

- A minimum of 25 guests per meal is required for food service. If you cannot meet the minimum, please contact us to discuss other options.
- We require your final numbers and special diet needs at least two weeks prior to the start of your rental.
- Our Food Service Supervisor will plan a menu to meet your guest's needs.
- Groups may only choose their own menu if they are an exclusive use group.
- All meals are served buffet style.
- Children three years old and under eat free when accompanied by a parent or quardian.
- Light meal and full meals are interchangeable for lunch and supper. The food service department, when choosing menus for groups, will consider lunch to be the light meal and supper to be the full meal.
- Rates are per person and include beverages: coffee, tea, juice, water, and milk for breakfast and milk, coffee, tea and water for all other meals. Light and full meals include a dessert.
- For other beverage, platter, or snack options, contact us.

Meal	Youth (4-12 years old)	Adult (13 and older)
Continental Breakfast	\$5.00	\$6.00
Breakfast Meal	\$5.75	\$7.00
Brunch Meal	\$8.00	\$10.00
Bag Lunch	\$6.00	\$7.50
Light Meal	\$6.50	\$8.00
Full Meal	\$7.50	\$9.00

Meal Additions						
Number of Guests	25-50	51-75	76-100	101-125	126-150	151-200
Salad, soup or chili	\$75.00	\$100.00	\$125.00	\$150.00	\$175.00	\$200.00
Bread, butter, peanut	\$30.00	\$40.00	\$50.00	\$75.00	\$100.00	\$150.00
butter & jelly station						
Bagels & cream	\$30.00	\$40.00	\$50.00	\$75.00	\$100.00	\$150.00
cheese						
Yogurt & granola	\$40.00	\$55.00	\$70.00	\$95.00	\$120.00	\$170.00
Hard boiled eggs	\$15.00	\$23.00	\$31.00	\$40.00	\$50.00	\$75.00

A la Carte Beverage Services						
Number of Guests	25-50	51-75	76-100	101-125	126-150	151-200
Coffee or hot	\$30.00	\$40.00	\$50.00	\$75.00	\$100.00	\$150.00
chocolate service						
Coffee & juice	\$50.00	\$75.00	\$100.00	\$150.00	\$175.00	\$200.00
service						
Soda & water service	\$45.00	\$65.00	\$85.00	\$135.00	\$160.00	\$185.00

Platter and Snack Options

Listed below are the most requested platters and snacks. Other platters and snacks are available. Please contact us to discuss options.

Platters – each feeds 25 guests and are priced per platter				
Bagels and cream cheese	\$40.00			
Cheese, sausage and crackers	\$40.00			
Dessert platter (Cook's choice)	\$40.00			
Pastries (assorted)	\$40.00			
Fresh Fruit (seasonal)	\$45.00			
Vegetable (seasonal)	\$45.00			

Snacks S'mores, nachos, ice of snacks we've offere			, pretzels ຄ	and chips v	vith dip are	examples
Number of Guests 25-50 51-75 76-100 101-125 126-150 151-200						
Snack Rates	\$60.00	\$100.00	\$125.00	\$175.00	\$200.00	\$250.00

Activities & Programming

- All program areas are subject to availability and, in the event of inclement weather, may be postponed or canceled at the discretion of the Hospitality Director or Rentals Host. Whenever possible, groups will be notified in advance and other activities will be made available.
- All activities may require a safety orientation by Rentals Staff prior to use.
- Please contact us if you would like an activity that is not listed below.

Free Activities		
9-Square	Arts & Crafts (no equipment)	Basketball
Board Games	Boating (Adult Groups Only)	Campfire
Cross Country Skiing	Field Sports	Fishing (no equipment)
(no equipment)		
Gaga Pit	Hiking Trails	Horseshoes
Night Games	Ping Pong	Sand Volleyball
Sledding	Snowshoeing (no equipment)	

Equipment Available for Rent					
Arts & Crafts Supplies		Cost varies based on supplies needed			
Cross Country Skis and Poles		\$20.00 per group			
Disc Golf Course		\$5.00 per person			
Fishing Poles		\$10.00 per group (valid WI fishing license required)			
Pontoon Boat	\$35.00 per hour	r \$65.00 per half day \$95.00 per full day			
Snowshoes		\$20.00 per group			

Activities Requiring Staff	
\$35.00 per hour per facilitator	\$40.00 per hour per facilitator/lifeguard
Archery	Climbing Tower (10 & older)
Geocaching	High Ropes Course (13 & older)
Pontoon Boat Driver (optional)	Initiatives (10 & older)
Wagon Rides	Low Ropes (10 & older)
Any of the Free Activities Above	Structured Teambuilding
	Swimming
	Youth and Family Boating

• Climbing tower, initiatives, teambuilding, low and high ropes rates above are for groups that stay overnight.

Lifeguard Ratios:

- One lifeguard to fifteen swimmers with an additional lookout (group supplied).
- One lifeguard to ten swimmers without a lookout.
- One lifeguard to twenty-five boaters.

Day Program Challenge Course Rates

- The following program rates are for groups who do not stay overnight.
- The rates for climbing tower includes the initiatives and low ropes activities as time allows.
- The rates for high ropes includes the initiatives, low ropes and climbing tower activities as time allows.
- Rentals Staff will select the challenge course elements to facilitate based upon the group's goals, skill level, and schedule.
- Rates are per person.

Youth Programs	2 Hours	1/2 Day (3-4 Hours)	1 Day (5-8 Hours)
Climbing Tower			
(ages 10-17)	\$10.00	\$13.00	\$21.00
High Ropes Course			
(ages 13-17)		\$20.00	\$35.00
Initiatives (ages 10-17)	\$8.00	\$10.00	\$15.00
Low Ropes (ages 10-17)	\$8.00	\$10.00	\$15.00
Structured Teambuilding	\$8.00	\$10.00	\$15.00

Adult Programs	2 Hours	1/2 Day (3-4 Hours)	1 Day (5-8 Hours)
Climbing Tower	\$13.00	\$16.00	\$23.00
High Ropes Course		\$25.00	\$40.00
Initiatives	\$10.00	\$13.00	\$17.00
Low Ropes	\$10.00	\$13.00	\$17.00
Structured Teambuilding	\$10.00	\$13.00	\$17.00

Adventure Course	Rate	Timeframe	Minimum/Maximum
Lower Level Only (10 & older)	\$20.00 per person	2-3 hours	10/20
All Levels (13 & older)	\$30.00 per person	2-3 hours	10/20

• Our adventure course may be combined with other challenge course programming. Please contact us for more information.

Pontoon Driver Training and Verification:

If a group wishes to provide their own driver, they must follow the procedure below.

- 1. The rental group must designate a member to drive the pontoon boat.
- 2. The designated driver must:
 - a. Be 21 or older.
 - b. Present a valid Driver's License.
 - c. Complete a review of policies and hands on training including:
 - Loading/unloading passengers
 - Starting the boat
 - Locate all emergency equipment on the boat
 - Drive the boat forwards and backwards
 - Dock the boat successfully
 - Identify areas in the lake that are off limits
 - Where to get and how to use the radio
 - How to provide a safety orientation
 - Conduct a pre/post check of the boat
 - d. Complete the verification form.

Pontoon Boat Policies

- 1. The driver must give the passengers a safety orientation.
- The driver and all passengers must wear a lifejacket, zipped, and buckled.
- 3. All passengers must remain seated and behind the gates of the boat while the motor is running.
- 4. Fishing off of the pontoon boat is only allowed when the boat is stopped, the motor is off, and the boat is anchored.
- 5. The boat must remain at least 30 feet from any shoreline.
 - a. There are several underwater hazards and shallow water.
 - b. There are buoys marking these points around the lake.
 - c. Please remain alert for any potential dangers.
- 6. If the boat is experiencing difficulty, use the radio on the boat to call a Rentals Staff.
- 7. When docking, shut off the engine at least 10 feet from the dock and coast in.
- 8. Pontoon drivers are responsible for any and all damage to the boat, motor and dock. They must conduct a pre-check and a post-check of the boat and notify Rentals Staff of any damage that may have occurred.

School Group Programs

- All of our school group programs are customized based on your students' interests, needs, and skill levels.
- A minimum of 15 students is required
- Rates do not include the adventure course.

1-Day Program

This rate covers all instruction for the day up to 6 hours. Lunch is not included.

\$15.00 per student Free for chaperones

2-Day Program (Overnight)

A standard two-day program includes four meals, one snack, one night of lodging, and customized programming for up to 12 hours to meet your students' needs.

\$76.00 per student | \$24.00 per chaperone (1:8 ratio) | \$52.00 per extra chaperone

3-Day Program (Overnight)

A standard three-day program includes seven meals, two snacks, two nights of lodging, and customized programming for up to 18 hours to meet your students' needs.

\$122.00 per student | \$38.00 per chaperone (1:8 ratio) | \$86.00 per extra chaperone

2023 Rental Request Form

To assist us in planning your rental, please fill out the following information.

Contact Information	
Group Name:	
Contact Person:	
Contact Phone Number:	
Contact Email:	

Group Information		
Number of Participants:		
Arrival Date and Time:		
Departure Date and Time:		
School Group?	Yes	No
Participant Ages:	0-3 years	4-12 years 13-17 years 18+

Lodging (minimum required)	
Crafts Building (2)	Duplexes 1-6 (12)
Duplexes 7 & 8 (12)	Duplex 9 (12)
Health Lodge (5)	Pinewood Lodge (32)
RV Site without Electricity	Individual Tent Camping
RV Site with Electricity	Family Tent Camping

RV and tent rental only available when part of larger rental

Meeting Spaces (capacity)	
Sun Room (8)	Dining Hall Meeting Room (50)
Upper Health Lodge Lounge (10)	Pinewood Building (upper 30, lower 50)
Duplex Lounges (12)	WLF Board Room (60)
Crafts Building (15)	Memorial Building (150)
Duplex 9 Basement (30)	Rec Shelter *seasonal use (150)
Lower Health Lodge Lounge (30)	Dining Hall (300)

Free Amenities		
TV	Easel	
DVD Player	Whiteboard	
VCR	Table Set Up	
	Chair Set Up	

Additional Amenities for Rent	
Bedding	Board Room Kitchen
Towels	Pinewood Kitchen
Photocopies	LCD Projector
Bag of Charcoal	Portable Sound System
Pad of Flip Chart Paper	Storage Space

Meals	
Continental Breakfast	Breakfast Meal
Brunch Meal	Bag Lunch
Light Meal (Typically Lunch)	Full Meal (Typically Supper)

Meal Additions	
Hard Boiled Eggs	Bagel & Cream Cheese Platter
Bread, Butter, Peanut Butter & Jelly Station	Cheese, Sausage & Crackers Platter
Salad, Soup or Chili	Dessert Platter
Bagel & Cream Cheese	Pastry Platter
Yogurt & Granola	Seasonal Fresh Fruit Platter
Coffee or Hot Chocolate	Seasonal Vegetable Platter
Coffee & Juice	Snack Service
Soda & Water	Other:

Free Activities		
9-Square	Arts & Crafts (own equipment)	Basketball
Board Games	Boating (Adult Groups Only)	Campfire
Cross Country Skiing (own equipment)	Field Sports	Fishing (own equipment)
Gaga Pit	Hiking Trails	Horseshoes
Night Games	Ping Pong	Sand Volleyball
Sledding	Snowshoeing (own equipment)	

Equipment Available for Rent	
Arts & Crafts Supplies	Cross Country Skis and Poles
Disc Golf Course	Fishing Poles
Pontoon Boat	Snowshoes

Activities Requiring Staff	
Archery	Climbing Tower (10 & older)
Geocaching	High Ropes Course (13 & older)
Initiatives (10 & older)	Low Ropes (10 & older)
Pontoon Boat Driver (optional)	Structured Teambuilding
Swimming	Wagon Rides
Youth & Family Boating	

Adventure Course Program	
Lower Level Only (10 & older)	All Levels (13 & older)

Please return this form to Phillip Potter at phillip.potter@wisconsinlionscamp.com or mail to: Wisconsin Lions Camp Rentals 3834 County Road A Rosholt, WI 54473