

Wisconsin Lions Foundation, Inc.

Job Title

Challenge Course Staff

Responsible To

Hospitality Director

Summary

Challenge Course Staff are responsible for the supervision, safety, and facilitation of teambuilding, low ropes, high ropes, and adventure course activities and all guests participating in challenge course activities.

Important Consideration

This is an on-call position from late April to late October. The most active months are May, August, and September.

Required Qualifications

1. Minimum of 18 years of age.
2. Level 1 ACCT certification or equivalent experience.
3. Ability to pass facility skills verification.
4. Sufficient visual, auditory, communication and cognitive abilities to lead and interact with groups participating in challenge course activities.
5. Reliable means of transportation to and from the Wisconsin Lions Camp facility.

Preferred Qualifications

1. Customer service experience.
2. Leadership experience.
3. Experience leading teambuilding activities and responding to group dynamics.
4. CPR, AED, and First Aid certification.
5. High school diploma or equivalent education/experience.
6. Valid Driver's License.

Essential Functions

1. Ensure safety of guests participating in challenge course activities.
2. Understand, explain, and enforce rules, regulations, and policies of the challenge course areas.
3. Supervise, lead, and communicate with groups participating in challenge course activities.
4. Respond to environmental and other hazards related to the challenge course areas.
5. Recognize and respond to emergencies and have the ability to physically move quickly and lift/rescue persons in distress of varying weights.
6. Critical thinking skills and the ability to independently make quick decisions regarding the safety of guests.
7. Receive and follow general instructions and feedback.
8. Stand or sit for extended periods of time when required while remaining alert.
9. Represent the Wisconsin Lions Foundation, Inc. professionally at all times.

10. Work collaboratively as part of the Wisconsin Lions Camp Rentals team.
11. Contribute to a positive atmosphere by being respectful to others, the facility, and yourself.

Specific Responsibilities

1. Ensure the safety of the challenge course areas and guests, following and enforcing all established policies and procedures.
 2. Facilitate activities that are appropriate for the intended audience, utilizing overall group goals and communication with group leaders and the Rentals Host.
 3. Lead and prepare challenge course and other activities as assigned.
 4. Maintain the challenge course areas and equipment in excellent working condition and submit supply and maintenance requests to the Hospitality Director.
 5. Maintain all rope use logs and other relevant paperwork related to the challenge course and other areas.
 6. Conduct a challenge course area orientation for guests.
 7. Communicate with the Hospitality Director and/or Rentals Host as needed.
 8. Attend and participate in all staff meetings and/or trainings as assigned.
 9. Facilitate a positive and welcoming environment for all people.
 10. Know when to ask for assistance and support fellow staff.
 11. Maintain the confidentiality of guests and staff relating to issues such as health, behaviors and other situations that may arise.
 12. Substitute for other staff during the time of an absence as assigned.
 13. Assist during emergencies or any other situation as directed by the Hospitality Director and/or Rentals Host.
 14. Assist with facility clean up after each group departs.
 15. Work in an outdoor environment which may include extreme heat, cold, precipitation, sun, or humidity.
 16. Other duties as assigned.
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3834 County Road A
Rosholt, WI 54473
(715) 677-4969
www.wisconsinlionscamp.com

